



PROFESSIONAL COLLISION

Job Posting:

COLLISION REPAIR ESTIMATOR

Job Responsibilities

As a Collision Repair Estimator with Professional Collision, you will be responsible for managing the customer repair experience by adhering to the company's principles and procedures that drive success. Estimators are expected to comply with multiple insurer DRP program requirements. Estimates are expected to be written accurately, in a timely manner and in coordination with the Repair Planning team when appropriate. Authorizations and production holds are to be addressed with a sense of urgency in order to streamline flow and provide customers with timely repairs.

Responsibilities also include, but are not limited to:

- › Sourcing and procuring necessary parts
- › Scheduling repairs based on customer and company needs
- › Evaluating total losses when necessary
- › Securing customer and insurer authorizations
- › Assisting as a motivated team member in achieving company goals
- › Effectively communicating with customers throughout the repair process
- › Act as a positive influence on team members
- › Meeting insurer and company KPI requirements

Benefits

- › 401(k) Retirement Plan with 50% Company Match
- › Healthcare
- › Paid Holidays
- › Paid Time Off
- › Section 125 Cafeteria Plan
- › Continuing Education and Training
- › Opportunities for Advancement

Job Requirements

- › Proficiency in the use of CCC, Mitchell or Audatex Estimating Software
- › Knowledge of vehicle construction and repair methods
- › I-CAR and ASE certifications are a plus
- › High school diploma
- › College degree preferred but not required
- › Problem solving and organizational skills
- › Excellent communication skills
- › Ability to manage time in a fast-paced atmosphere
- › A valid driver's license

ABOUT PROFESSIONAL COLLISION

Professional Collision is a growing leader in the automobile collision repair industry. With locations in Alabama and Florida, Professional Collision has served the needs of residents along the Central Gulf Coast for over 35 years. The company's success is a result of its focus on providing high quality, competitively priced repairs and industry-leading customer satisfaction. Professional Collision is certified by Fiat Chrysler, GM, Ford, Hyundai, Nissan, along with I-Car and ASE.

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Please send resume and cover letter to careers
[@professional-collision.com](mailto:careers@professional-collision.com)

Professional Collision is a drug-free work place, an equal opportunity employer and ADA compliant.